

**West End Special Education Local Plan Area
8265 Aspen Ave., Ste. 200
Rancho Cucamonga, CA 91730**

**COMMUNITY ADVISORY COMMITTEE
AGENDA**

November 5, 2024

5:30 p.m.

OPENING

A. Welcome and Reports

Facilitator

- | | | | | |
|--|-----------------|-----------------|-----------------|--------------------------------------|
| 1. Welcome and Introductions | | | | |
| 2. Approval of Agenda for November 5, 2024 | | | | - Brandy Gambino
* Brandy Gambino |
| | <u> </u> | <u> </u> | <u> </u> | |
| | Motion | Second | Vote | |
| 3. Approval of CAC Minutes for September 3, 2024 | | | | * Brandy Gambino |
| | <u> </u> | <u> </u> | <u> </u> | |
| | Motion | Second | Vote | |
| 4. SELPA Administrators Report | | | | - Ricky Alyassi |
| 5. District Reports | | | | - Brandy Gambino |

PUBLIC COMMENT

B. Public Comment

The West End SELPA Community Advisory Committee welcomes comments from visitors. Should anyone wish to make comments, he/she may voluntarily complete a public comment form located at the table in the back of the room. The Public Comment forms must be submitted *prior* to the beginning of the meeting. The forms will be collected by the recording secretary and given to the meeting facilitator. The Public Comment period is the opportunity for the public to address the members on (1) non-agenda items within the jurisdiction of the members, (2) items listed on the agenda. All public comment will be allowed (3) three minutes per item, if a member of the public desires to be heard on more than (3) three items appearing on the agenda, he/she will be allowed up to a total of (9) nine minutes to address all items non-agenda and agendized. Each agenda item will have a total of 21 minutes for public comment on one agenda item.

There will not be a separate opportunity to comment at the time each agenda item is addressed by the Council unless the item specifically involves an agendized public hearing. All public comments will be heard during the agendized public comment section B.

DISCUSSION ITEMS

C. Discussion Items

- | | | |
|--|--|-----------------|
| 1. Annual Art & Writing Showcase Flyer – Better Together | | * Ricky Alyassi |
| 2. District CAC Appointments: Chaffey, Chino Valley, Etiwanda, and Upland (odd year) | | * Ricky Alyassi |
| 3. CAC Secretary Nominations | | * Ricky Alyassi |

BUSINESS ACTION ITEMS

D. Business Action Items

1. CAC Secretary Appointment

- Brandy Gambino

Motion

Second

Vote

FUTURE AGENDA ITEMS/ADJOURNMENT

E. Future Agenda Items

- Brandy Gambino

F. Adjournment

- Brandy Gambino

Motion

Second

Vote

The meeting location for Community Advisory Committee will be held at 8265 Aspen Ave., Rancho Cucamonga, CA 91730. Agenda packets are available on the WESELPA website www.weselpa.net or you may request an agenda packet by calling (909) 476-6131, 72 hours before the scheduled meeting. A fee of ten cents (.10) per page will be charged for copied agenda packet.

*** Handout Included**

**** Handout to be distributed at the meeting**

- No Handout

NOTICE: Individuals requiring special accommodation, including but not limited to an American Sign Language interpreter, accessible seating, or documentation in accessible formats, should contact Natalie Vivar at (909) 476-6131, at least two days before the meeting date.

West End SELPA
Community Advisory Committee
 Meeting Minutes
 September 03, 2024

<u>District</u>	<u>Present</u>	<u>Absent</u>
Alta Loma	Gina Barker	
Central		
Chaffey Joint Union		
Chino Valley Unified		Brandy Gambino
Cucamonga	Roxanne Ramirez	
Etiwanda	Geovanni Valley, Jemma Rogers	
Mountain View		
Mt. Baldy		Andrea Acevedo
Upland Unified		Tracy Anderson
IRC Agency		Gabriela Hernandez, Mona Jaber
West End SELPA	Ricky Alyassi, Natalie Vivar, Tim Chatkoo, Julie Macias	

CALLED TO ORDER:

Chairperson-Elect called meeting to order at 5:41 p.m.

A. ADMINISTRATIVE ITEMS

1. Introductions and Welcome

Introductions and welcome to all CAC committee members.

2. Acceptance of Agenda for September 03, 2024

Motion made by Jemma Rogers to accept the September 3, 2024, Community Advisory meeting agenda as presented, seconded by Gina Barker, motion carried on a 4-0-0-3.

Ayes: Gina Barker, Roxanne Ramirez, Geovanni Valley, Jemma Rogers

Nays: 0

Abstain: 0

Absent: 3

The September 3, 2024, CAC meeting agenda was accepted as presented. No questions or comments from committee members.

3. Acceptance of CAC Meeting Minutes for May 07, 2024

Motion made by Jemma Rogers to accept the May 7, 2024, CAC meeting minutes as presented, seconded by Gina Barker, motion carried on a 4-0-0-3.

Ayes: Gina Barker, Roxanne Ramirez, Geovanni Valley, Jemma Rogers

Nays: 0

Abstain: 0

Absent: 3

The May 07, 2024, CAC meeting minutes were accepted as presented. No questions or comments from committee members.

4. SELPA Administrator's Report

The SELPA Chief Administrative Officer provided a thorough overview of the West End SELPA website showcasing the resources and information available.

5. District/Agency Reports

Alta Loma: Parent representative share an update of her son's transition to 5th grade.

Cucamonga: Parent representative expressed appreciation on behalf of Cucamonga SD for the recognition their schools and showcasing their inclusion classes.

Etiwanda: Parent representative introduced themselves to the committee and shared their personal experiences within special education.

B. PUBLIC COMMENTS:

Maria Isabel Arias submitted three public comments— Ms. Arias, candidate for the San Bernardino County Board of Education (Area C) introduced herself, outlining her background as a dedicated advocate for special education. She raised concerns about the need for Spanish-language information and interpreters at meetings to better serve Spanish-speaking communities, promoting the Community Advisory Committee (CAC) to Spanish speakers, and enhancing transparency and parent engagement. Ms. Arias expressed appreciation for the In-House Counsel project, noting its value for families involved in litigation, and shared her interest in extending this model to her own district, Fontana USD. Additionally, she recommended providing training on effective parent participation in IEPs, exploring reading programs like Linda Mood-Bell for special education and the public, and suggested that committee members consider independent assessors for Individual Education Evaluations (IEEs) outside of district providers. Time-concluded.

Rita Loof submitted 3 public comments, - Ms. Loof is a member of the San Bernadino County Board of Education, Area B. Ms. Loof shared her negative experiences with litigation under West End SELPA's previous legal model and expressed gratitude for the new In-House Counsel model. She advocated for due process cases to be included on school board agendas for review/approval. Ms. Loof recommended reading services such as Linda Mood-Bell, and encouraged committee members to review the local plan and fiscal allocation plan, particularly the district reimbursement policy. Time-concluded.

Des Alvarez submitted two non-agenda public comments. Ms. Alvarez, parent from the Etiwanda School District raised multiple concerns about the Cloud Program's inclusion model. The concerns raised included safety, delayed support, and inadequate resources for students with special needs, particularly noting incidents of aggressive behavior that lacked timely intervention. Ms. Alvarez shared concerns regarding the district's special education administration for prioritizing finances over student needs/services and lastly recommended a full audit of the department to address these concerns.

Public comment concluded.

C. DISCUSSION ITEMS

1. Fiscal Notifications

The Fiscal Consultant provided a thorough overview of a. 2024-25 Projected AB602 Funding Model b. 2024-25 Projected Mental Health Funding Model. The district staff representative asked how monies are calculated. Cucamonga – does this help revenue with West End SELPA, would that help with revenue and fee-for-services. No questions or comments from committee members.

2. District CAC Appointments: Chaffey, Chino Valley, Etiwanda, and Upland (odd year)

The Chief Administrative Officer presented the District CAC Appointments: Chaffey, Chino Valley, Etiwanda, and Upland (odd year). No questions or comments from committee members.

3. CAC Officer Nominations: Chairperson-Elect, Secretary, and Parliamentarian

The Chief Administrative Officer presented CAC officer nominations. The Alta Loma parent representative was nominated for Parliamentarian and the Cucamonga parent representative was nominated for Chairperson-Elect. No nominations were made for Secretary and will be brought back for the November 2024 meeting. No questions or comments from committee members.

4. WESELPA Standing Committee

The Chief Administrative Officer presented the descriptions of the standing committees. Members were assigned to the following committees: Alta Loma/Chino Valley's parent representatives to the Art & Writing Showcase and Awards Committee, Chino Valley/Cucamonga parent representatives to the Local Plan Review and Legislative Committee, Etiwanda parent/staff representatives to the Parent and Community Education Committee, with no representatives assigned to the Public Information and Membership Committee. No questions or comment from committee members.

5. WESELPA CAC 2024-25 Presentation Suggestions

The Chief Administrative Officer revisited the themes discussed at the May 2024 meeting. Committee members proposed moving forward with presentations on Behavioral Strategies and Navigating an IEP from a parent's perspective. They also revisited the Art & Writing Showcase themes and proposed adopting "Better Together" as the theme. No questions or comments were provided by committee members.

6. Review of CAC Bylaws

Chief Administrative Officer provided an overview of the CAC Bylaws. No questions or comments from committee members.

D. Business Action Items

1. Approval of the 2024-26 CAC Chairperson-Elect Appointment

Motion made by Jemma Rogers to accept the 2024-26 CAC Chairperson-Elect appointment as presented, seconded by Gina Barker, motion carried on a 4-0-0-3.

Ayes: Gina Barker, Roxanne Ramirez, Geovanni Valley, Jemma Rogers

Nays: 0

Abstain: 0

Absent: 3

Ms. Roxanne Ramirez was nominated and appointed to serve as the CAC Chairperson-Elect for the two-year term (2024-2026). No questions or comments from committee members.

2. Approval of the 2024-26 CAC Secretary Appointment

No motion was made for the CAC Secretary, and the item will be brought forward at the November 2024 meeting. No questions or comments from committee members.

3. Approval of the 2024-26 CAC Parliamentarian Appointment

Motion made by Jemma Rogers to accept the 2024-26 CAC Parliamentarian appointment as presented, seconded by Giovanni Valley, motion carried on a 4-0-0-3.

Ayes: Gina Barker, Roxanne Ramirez, Geovanni Valley, Jemma Rogers

Nays: 0

Abstain: 0

Absent: 3

Ms. Gina Barker was nominated and appointed to serve as the CAC Parliamentarian for the two-year term (2024/26). No questions or comments from committee members.

4. Approval of the 2024-25 West End CAC Presentation Themes

Motion made by Gina Barker to accept the 2024-25 West End CAC presentation themes: “Behavioral Strategies and Navigating IEPs”, seconded by Jemma Rogers, motion carried on a 4-0-0-3.

Ayes: Gina Barker, Roxanne Ramirez, Geovanni Valley, Jemma Rogers

Nays: 0

Abstain: 0

Absent: 3

No questions or comments from committee members.

5. Approval of the 2024-25 Annual Art & Writing Showcase Theme

Motion made by Jemma Rogers to accept the 2024-25 Annual Art & Writing Showcase theme: “Better Together”, seconded by Geovanni Valley, motion carried on a 4-0-0-3.

Ayes: Gina Barker, Roxanne Ramirez, Geovanni Valley, Jemma Rogers

Nays: 0

Abstain: 0

Absent: 3

No questions or comments from committee members.

E. Future Agenda Items

The following agenda item will be added to the next business meeting: CAC Secretary Nomination.

F. Adjournment

Motion made by Jemma Rogers to adjourn the September 03, 2024 CAC business meeting, seconded by Gina Barker, motion carried on a 4-0-0-3.

Ayes: Gina Barker, Roxanne Ramirez, Geovanni Valley, Jemma Rogers

Nays: 0

Abstain: 0

Absent: 3

The meeting adjourned at 7:46 p.m.



COMMUNITY ADVISORY COMMITTEE PRESENTS:

ART & WRITING SHOWCASE

This showcase is open to students with special education from participating districts within the West End SELPA. Each student may submit one entry that explores the theme "Better Together". We encourage students to show how working as a team and supporting each other makes us stronger. This theme invites students to create art that shows how friendships, family, or communities are better when they work together. It's about celebrating the power of helping one another.

*Better
Together*

Poetry	Mounted on Matte Board Max size 9" x 12"
Essay	Mounted on Matte Board Max size 9" x 12"
Photography	No framed entries Max size 16" x 20"
Visual Arts	No framed entries Max size 24" x 24"
Video	Recorded and shared on flash drive or provided via Google Docs
Musical Score	Recorded and shared on flash drive or provided via Google Docs (must be music of student)
Class Performance	Recorded and shared on flash drive or provided via Google Docs (Max 2 minutes)

SUBMISSION

DEADLINE:

MARCH 07, 2025



Award Ceremony
Thursday, April 10, 2025



5PM-7PM



Gardiner Auditorium
Chaffey High School
1245 N Euclid Avenue
Ontario, CA 91762

All participants who are present at the award ceremony will be entered in a raffle for an opportunity to win Disney Dollars!

Questions? Contact:
natalie.vivar@weselpa.net
(909) 476-6131



Community Advisory Committee
Representatives

Community Advisory Committee representatives serve an important role as a liaison between the community and the district director of special education. Representatives recommend priorities for special education services, assist in parent education, and support activities on behalf of individuals with exceptional needs.

In accordance with the Community Advisory Committee bylaws, the **Chaffey JUHSD, Chino Valley USD, Etiwanda SD, and Upland USD** school districts shall appoint parent representatives in odd-numbered years to the Community Advisory Committee for a two-year term, beginning July 1, 2025, and ending June 30, 2027. The representative should be a parent of a student residing and enrolled in the school district or a district-offered school program. The appointment is by the action of the District Board of Education.

Once the School District Board of Education has approved the appointment of the district representative, please forward the name, and contact information for the representative, and a copy of the board approval to Natalie Vivar, Administrative Assistant, West End SELPA.

Community Advisory Committee
Secretary Nominations
2024-25

Section 6.3 Terms of Office

The term of office shall be two years. No person shall serve more than three consecutive terms in one office with the exception of the Chairperson who may serve four consecutive terms. In the event of a vacancy for any reason, the office shall be filled by a majority vote of the quorum present at the next meeting following the vacancy.

Section 6.4 The major duties of the officers are as follows:

Secretary – Record attendance and minutes of all committee meetings. Advise Chairperson and SELPA Administrator of the membership status of each member. Keep a membership list that includes dates of appointment and end of term. Maintain subcommittee membership list and subcommittee reports. Receive and transmit committee correspondence and materials designated by the members, including public notification and notification to members prior to meetings. The Secretary may designate these tasks to West End SELPA staff.

Nominations for Secretary

This position will have a two (2) year term beginning July 1, 2024 and ending June 30, 2026